



CAMEROON CIVIL AVIATION AUTHORITY – DIRECTION OF AVIATION SAFETY		
MANUAL	REF	DSA.GEN.MAN.005
ITS TRAINING POLICY AND PROCEDURE MANUAL – FORMAL COURSE STANDARDS	ED	01 DU 01/03/2015
	REV	00 DU 01/03/2015

Section 3.0 Surveillance Course

3002 Aerodrome Surveillance

ITS Course Number	3002
ITS Course Title	Aerodrome Surveillance
Training Profile	Aerodrome
Training Category	Surveillance 3.0
Sequence	Initial
Length	40 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training (OJT) for the specific job tasks associated with the subject of Aerodrome Surveillance.
Course Description	This course is designed for newly hired Aerodrome Inspectors. It presents information on aerodrome surveillance job functions, the CCAA and Aerodrome Department responsibilities.
Course Content	<p>This course provides training on basic aerodrome surveillance procedures and typically includes the following subjects:</p> <ul style="list-style-type: none"> • National legislation and State civil aviation regulations that pertain to this subject. • Plan a work program • Inspect an aerodrome emergency exercise • Inspect Visual Aids • Inspect rescue and fire fighting facilities • Conduct wildlife inspection • Inspect airside physical characteristics • Training programs (examples – operations, maintenance and RFFS)
Prerequisites	None
Revision Date	October 1, 2012
Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	



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Section 4.0 Competence Assessment Courses

4002 Competence Assessment Procedures – Aerodrome

ITS Course Number	4002
ITS Course Title	Competence Assessment Procedures - Aerodrome
Training Profile	Aerodrome
Training Category	Personnel Licensing 4.0
Sequence	Initial Training
Course Length	40 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training (OJT) for the specific job tasks associated with the subject of Competence Assessment Procedures.
Course Description	This course is designed for newly hired Aerodrome Inspectors. It presents information on competence assessment of aerodrome operators' personnel, the CCAA policy and Aerodrome Department responsibilities.
Course Content	<p>This course provides training on Competence Assessment Procedures and typically includes the following subjects:</p> <ul style="list-style-type: none"> • National legislation and State civil aviation regulations that pertain to this subject. • Inspect Operations/maintenance personnel competence assessment scheme. • Inspect RFF personnel competence assessment scheme
Prerequisites	None
Revision Date	October 1, 2012
Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	



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4502

Aviation Training Organizations – Aerodrome

ITS Course Number	4502
ITS Course Title	Aviation Training Organizations - Aerodrome
Training Profile	Airworthiness
Training Category	Personnel Licensing 4.5
Sequence	Initial Training
Course Length	40 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training (OJT) for the specific job tasks associated with the subject of Aviation Training Organization approvals.
Course Description	This course is designed for newly hired Aerodrome Inspectors. It presents policies and procedures on the approval and inspection of aviation training organizations (Aerodrome), the CAA and Aerodrome Department responsibilities.
Course Content	<p>This course provides training on aviation training organizations and typically includes the following subjects:</p> <ul style="list-style-type: none"> • National legislation and State civil aviation regulations that pertain to this subject. • Conduct pre-approval of training centers or renewal • Inspect training centers (personnel, records or qualifications) • Inspect any Designated examiners at associated with the training center. • Inspect facilities and equipment • Approve and inspect curriculums • Evaluation of aircraft and records.
Prerequisites	ITS Course 4001
Revision Date	October 1, 2012
Course Manager	Phone:
Associated CCAA, ICAO, Foreign CAAs or other partners Training Courses	



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Section 5.0 Investigation Courses

5001 Compliance and Enforcement

ITS Course Number	5001
ITS Course Title	Compliance and Enforcement
Training Profile	Aerodromes
Training Category	Investigations 5.0
Sequence	Initial
Course Length	40 Hours
Course Objective	After completing this course the inspector will be able to begin formal on-the-job training (OJT) for the specific job tasks associated with the subject of Compliance and Enforcement.
Course Description	This course is designed for newly hired Aerodrome Inspectors. It presents information on the resolution of safety concerns, compliance and enforcement procedures, conducting investigations, CCAA policy, and Aerodrome Department responsibilities.