

MAINTENANCE ARRANGEMENTS

DSA.AMO.CHKL.320



CCAA

OPERATOR :		
CHECKED BY :	CHECK DATE:	SIGNATURE :

Maintenance Arrangements				
N°	Designation	N/A	OK	Comment
1	Has the AMO developed specific and administrative approval procedures governing maintenance arrangements to enter into by the AMO? • If not, are contracts submitted individually to CCAA for approval?			
2	Does the AMO contacting out the work specify the tasks to be performed? • Do they also specify who is responsible for the completion and certification of the work to e performed?			
3	When the work is undertaken by a non-approved organization, who is responsible to certify the work? • Did the AMO personnel certifying the work have "direct supervision" over the person from the organization tasked with completion of the work?			
4	Is the quality assurance group involved in assessing the contract before it's awarded? • Does QA audit the proposed contractor for facilities, work scope and capabilities prior to the work starting? • Are all parties' responsibilities clearly defined in the manual and the contract?			
5	Have the applicability and authority of the publications been delineated in the contract?			
6	Has the AMO adopted any of contract facility publications, i.e. repair methods and techniques? • Do these methods / techniques require CCAA approval			
7	Does the contract include capturing information, which may affect an approved reliability program, therefore required to be submitted to the aircraft or aeronautic products owner?			

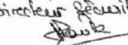
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8	Does the sub contractor in turn, subcontract any part of the work?			
9	Have all phases of the subcontractor' arrangements been investigated using the same procedures as for the main contractor?			
10	Does the organization follow the policy and procedure specified in the manual?			
11	Where the work is to be performed outside of Cameroon, has the person been approved by a manual approved under the Foreign States' requirements?			
Comments/Summary:				
Items completed by:		Date:	_____	

Validé par
 Directeur Réseau Aviation

 Pauline Assoumou Koko