

SERVICE DIFFICULTY REPORTING

DSA.AMO.CHL.321



CCAA

OPERATOR :		
CHECKED BY :	CHECK DATE:	SIGNATURE :

Service Difficulty Reporting				
N°	Designation	N/A	OK	Comment
1	Are other personnel knowledgeable about the procedures to be followed?			
2	Do company personnel have a clear understanding of what a service difficulty is?			
3	Does the AMO submit service difficulty reports (SDRs) as described in the manual? <ul style="list-style-type: none"> • Each time the same or a similar defect is encountered? • How do they report or advise aircraft or aeronautical product owner that an SDR was submitted is that one is required to be? 			
4	Sample defect entries / maintenance worksheets, are service difficulties being reported? <ul style="list-style-type: none"> • Is there evidence that the operator is not filing Service Difficulty Reports? 			
5	Does the AMO report unapproved parts via the SDR system?			
6	Are the reports forwarded within the time frames established in the manual?			
7	Are SDR records maintained as described in the manual?			
8	Is the operator's responsibility for the SDRs, which are discovered by the maintenance contractor, covered in the manual or specified in the maintenance contract? Are these requirements met?			
9	Are all data sources feeding the SDR functioning as described in the manual?			

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Comments/Summary:	