

NDT, PERSONEL CERTIFICATION

DSA.AMO.CHKL.322



CCAA

OPERATOR :		
CHECKED BY :	CHECK DATE:	SIGNATURE :

NDT, Personnel Certification				
N°	Designation	N/A	OK	Comment
Notice: The quality of an audit of this area is dependent upon the auditor becoming familiar with the standard utilized. For pre audit activities, ensure that a copy of the standard is available and that supplement checklist questions are derived directly from the requirements contained in the standard.				
1	Identify which Standard the organization has qualified/certified personnel to: <ul style="list-style-type: none"> Foreigner General Standard Board (Non Destructive Testing and Certification of Personnel) International Standard ISO 9712-99 Non-destructive Testing-Qualification and Certification of Personnel? European NDT Standard EN 473, Qualification and Certification of NDT Personnel-General Principles? Is an alternative Standard in use? If so, does this publication have an identification number? 			
2	Is the Standard identified the most recent or latest version?			
3	Are qualification / certification records up-to-date and available for each of the NDT personnel? <ul style="list-style-type: none"> Do they specify level, method, and technique for which individual is certified? Identify current certification expiration(s) date(s)? Training history identifying source / dates of training, course hours, grades? 			

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	<ul style="list-style-type: none"> For in-house certification systems, do they contain test scores of qualification examinations? <p>Demonstrate a history sufficient to satisfy experience requirements for certification?</p>			
4	<p>For those organization that adopt an in-house technician qualification / certification process, are procedures adequate to control or reflect information concerning:</p> <ul style="list-style-type: none"> Is there re examination required under this system? Are tests periodically revised or changed? Is there a grading system? Is there minimum number of questions and does the question content cover the level and method being reviewed? Do examination questions reflect the equipment and procedures in use at the facility? Do the level practical tests state the number of parts to be evaluated? Does the level technician meet the requirements of the certification standard? Are tests results available for review? 			
5	<p>Do technicians undergo eye examinations at the required frequency?</p> <ul style="list-style-type: none"> Do the test results meet the requirements of the standards? Was the examination carried out by a recognized organization or by someone approved by an appropriate individual? 			
6	<p>Is the level of NDT activity sufficient to allow technicians to maintain their qualifications?</p>			
7	<p>Does the organization follow any type of recurrency training for personnel as it applies to the NDT process or by equipment changes?</p>			

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8	For NDT Radiographic, do the technicians hold a certified device operator permit for handling isotopes?			
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APPENDIX K

1	Has the (AMO) technician complied with training requirements? <ul style="list-style-type: none"> • Received specified training to carry out the applicable appendix K task and procedure within the method 			
2	Review records for comparison to confirm appendix K operations restricted to the training received			
3	Is a contract in place with a recognized training organization or an AMO holding appropriate ratings? <ul style="list-style-type: none"> • Does the contract provide for MPM quality system input and on-going support? • Does the contract include provisions to audit the applicant annually? 			
4	Is documented evidence of successful training and test completion available? <ul style="list-style-type: none"> • Does documentation cover all procedures that are authorized • Are training records retained • Are examinations and test parts available? 			
5	Is allowable scope of NDT work listed in the AMO's personnel training records <ul style="list-style-type: none"> • Is a record of work kept by the AMO? 			
Comments/Summary:				