

1. Regulation References:

- 1.1. [Instruction N° 355 du 04 Août 2009 relative à l'acquisition du Titre de Transporteur Aérien](#)

2. CCAA Forms/Checklists:

3. Guidance Material References: ICAO Doc. 8335

4. Task Description:

To certificate an air operator or air agency in accordance with the appropriate Civil Aviation Regulations (CAR) guidance for certification phase.

5. Job Performance Subtasks:

- 5.1. Open work tracking records.
- 5.2. Continue certification phase.
- 5.3. Perform preparation of the certificate.
- 5.4. Prepare operations specifications.
- 5.5. Issue certificate and operations specifications. **(OPS 2.038)**
- 5.6. Prepare certification report and operator's office file.
- 5.7. Close work tracking records.